



Rejected Check Review Form

Date: _____

Store Name: _____ WIC Vendor ID#: _____

Contact Name: _____ Contact Phone #: _____

Total # of checks enclosed for reimbursement: _____

A. INSTRUCTIONS FOR SUBMITTING REJECTED CHECKS

Rejected Reason:	Before Submitting the Vendor Must:
Illegible Vendor Stamp	> Re-Stamp Checks with Vendor Stamp
Missing Signature	> Obtain Signature of Participant/Proxy by calling the local WIC office
Missing Vendor Stamp	> Stamp Checks with Vendor Stamp
Payment Amount is Missing	> Enter Payment Amount
Price Correction Signature Missing/Mismatched	> Obtain Signature of Participant/Proxy by calling the local WIC office

B. SUBMITTING FRUITS AND VEGETABLE CHECKS REJECTED FOR OVER MAX \$ AMOUNT

- These checks are issued in preauthorized dollar amounts for fruits and vegetables.
- Only submit with this form if check is stamped "Also accepted by WIC Farmers".
- The Maryland WIC Program will pay the dollar amount printed on the check.
- Checks designated for ounces of infant vegetables and/or fruit must be submitted with the **Rejected Check Exceeding Maximum Amount Review Form**.

RETURN COMPLETED FORM AND CHECKS TO:

Maryland WIC Program
201 W. Preston Street, 1st Floor
Baltimore, MD 21201
Attn: Sharon Gibbs

For questions regarding submission, contact Sharon Gibbs at 410-767-5241.

Checks must be received within 45 days of last date to spend.